

Founder's Preparatory Workshop

January 26-27, 2020

ARRIVAL DAY: JANUARY 25, 2020

Airport Meet and Greet, transportation to the hotel

DAY ONE: JANUARY 26, 2020

7:30 – 8:00 Meet at the Hotel lobby, transportation to venue location

8:00 – 8:15 Welcome Speech Dr. Alturkistany

DOMAIN 1 **Constructing the ideal organizational structure for a G20**

8:15 – 10:30

Moderator:

Topics

- Executive Committees
- Spine20 Chairman and Sherpa
- Logo/branding/Website/social media
- Budget
- Defining Milestone

10:30 - 10:45 | Coffee Break

DOMAIN 2 **Developing task-force committees**

10:45 – 12:00

Moderator:

Topics

- Identify committees
- Definitions and job description
- Public relation & Industry relation

DOMAIN 3 **Business Lunch** **National and Global engagement mechanisms for professional societies**

12:00 – 1:00

Moderator:

- Criteria of Engagement
- Invitation process
- Responsibilities

DOMAIN 4 **Understanding G20 Role and Regulation**

1:00 – 2:00

Moderator:

- Definition and Terms

2:00 – 6:00 | Social Activities – Sight-seeing
Edge of the world

DOMAIN 5
8:00 – 9:30 | Business Dinner
Open Forum

DAY TWO, JANUARY 27 2020

DOMAIN 6
8:30 – 9:30 **Writing recommendations to the G20 leaders**

Moderator

- Writing and approval Process
- Distribution
- Publication
- Follow up

DOMAIN 7
9:30 – 10:30 **Setting the template for the scientific program**

Moderator

- Sessions / Talks / Speakers
- Keynote lectures
- Industrial Sessions

10:30 - 10:45 Coffee Break

DOMAIN 8
10:45 – 12:00 **Planning the Spine20 event**

Moderator

- Hosting organization
- Venue and logistics
- CME hours

DOMAIN 9
12:00 – 1:30 **Business Lunch**
Developing a yearlong professional and community programs

Moderator:

- Scientific activities
- Conferences contribution. NASS/SSS/Eurospine/DWS
- Community activities

DOMAIN 10
1:30 – 3:00 **Procedures and policies in industrial involvement**

Moderator

- Funding and sponsorships
- Eucomed, Advamed, etc.
- Scientific contribution

3:00 – 7:00 **Social Activities – Sight-seeing**

Riyadh Museum and old City

8:00 – 9:30 **Dinner**

Closing Remarks

DAY THREE, JANUARY 28 2020

TRANSPORTATION TO THE AIRPORT AS PER SCHEDULED FLIGHT